

# Glorious Events

## Day of Wedding Coordination Package

**Price: \$1000**

**(Travel fee may apply depending on location)**

Your wedding day is here and there are just a few small details to be taken care of. This package is ideal for couples who have all their vendors picked and their wedding day essentials planned and need some extra help on the day of their wedding.

This package includes the following:

### Planning:

- Initial in person consultation with bride and groom
- Unlimited phone and e-mail correspondence
- Venue walk - through and reviewing the seating chart arrangement
- Reviewing wedding timeline with bride & groom providing final template to their vendors
- Contacting all vendors a week and a day prior to the wedding to make sure they are aware of timeline and specific details for the day of
- Wedding day checklist

### Wedding Day:

- Full day of onsite assistance with ceremony, reception and cocktail hour
- Wedding coordination by lead coordinator from start to finish up to 12 hours
- Coordinating the flow of the ceremony, reception and wedding day
- Making sure all things run smoothly and according to the schedule
- Full set up of the venue and reception area including: tables, place cards, centerpieces, guest gifts, sweetheart table, wedding guest book and more
- Coordinating wedding day photos of bride & groom and their wedding party

- Coordinating with the MC and DJ throughout the entire ceremony and reception
- Overseeing vendors production, set up and clean up
- Coordinating speeches and any other entertainment during the reception
- Providing complimentary bride & groom wedding day emergency kit
- Delivery of all final payments to all vendors

*For additional information, please contact us at [info@glorousevents.ca](mailto:info@glorousevents.ca) or 647 808 0375*