



## **Corporate Rentals Package**

**TO Live Rentals**

**Scott North – Director, Corporate & Private Events**  
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# Our Past Clients

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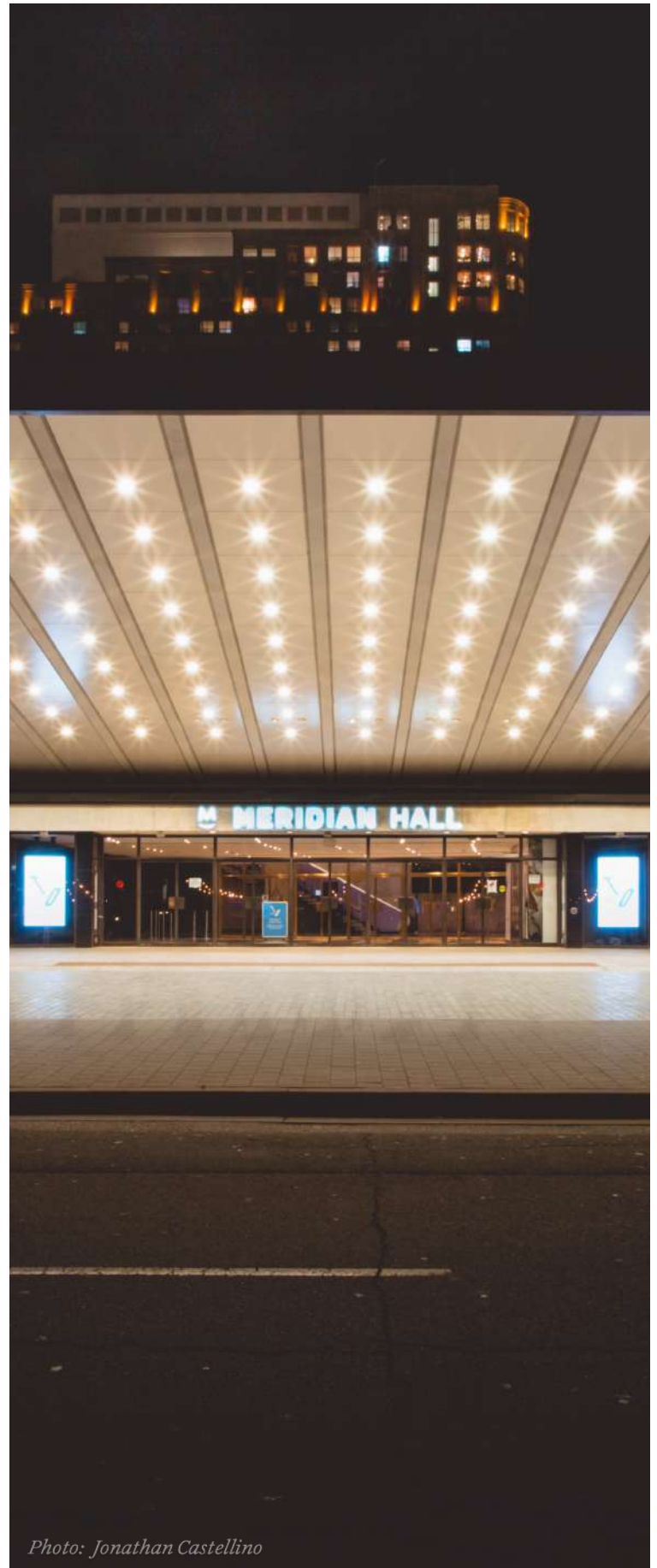
 Special  
Olympics

 UFC



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*Photo: Jonathan Castellino*

# Meridian Hall

Located in the heart of downtown Toronto, the historic Meridian Hall is an integral part of the city's cultural sector, making it an exciting spot to host your private events. With stunning, versatile interiors, this venue is a unique setting for a wide variety of events, including professional conferences, product launches, car shows, trade shows, award shows, town halls, convocations, weddings, company holiday parties, fundraising galas, and so much more.

In addition to the Main Theatre and Stage, the Lobbies, Lounges, Mezzanine, and West Plaza all offer a variety of options to host your event.

With unique and customizable spaces, Meridian Hall offers limitless possibilities.

Initially known as the O'Keefe Centre, Meridian Hall first opened its doors to the public on October 1<sup>st</sup>, 1960. Since then, countless renowned musicians and bands, dance companies, comedy acts, family programs, films with live orchestra, international performers, award shows, and special events have been hosted within its halls.

When you decide to host an event at the Meridian Hall, you are sharing a space with the world's most noteworthy performers.

[Take a virtual tour of Meridian Hall](#)



**1 Front St East,  
Toronto, ON  
M5E 1B2**





# THEATRE & LOBBY

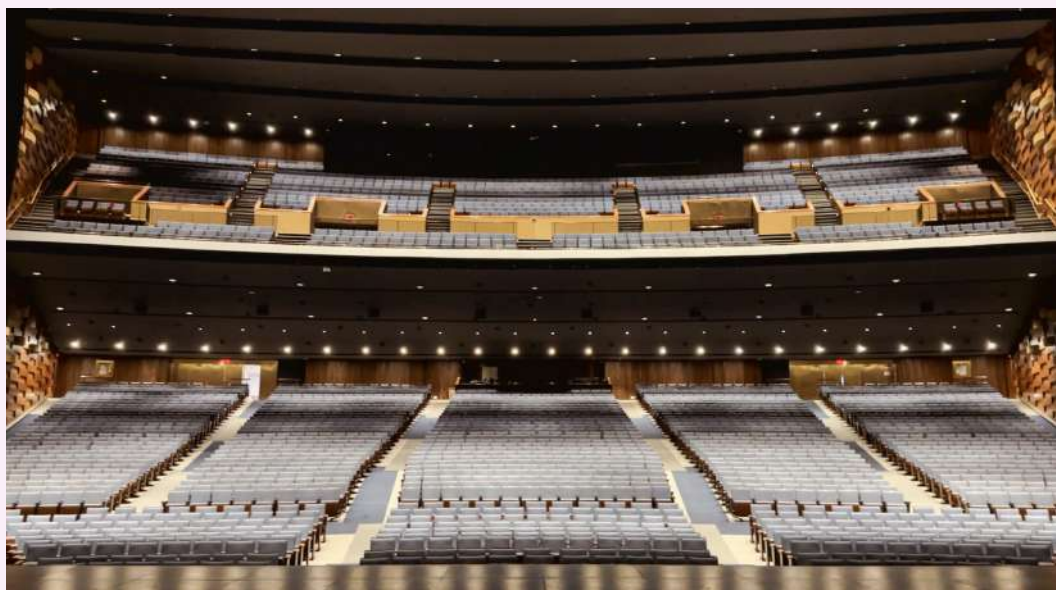
Meridian Hall boasts the largest soft-seat theatre in Canada, and its stage sits amongst the largest in the country.

The stunning theatre seats a total of 3,172, with 2,133 on the Orchestra level, and 1,039 on the Mezzanine level. A mid-house curtain can be used to split the orchestra level in half, at 1,160 seats, in order to create a more intimate space.

For a more unique experience, the stage can also accommodate a variety of smaller events. The stage is equipped with state-of-the-art sound and lighting systems able to perform the most complex production functions.

**Theatre Capacity:**

- Full Auditorium - 3,172
  - Orchestra - 2,133
- Mezzanine/Balcony - 1,039
- Mid-House Curtain - 1,160

**Stage Capacity:**

- Boardroom 84
- Classroom - 225
- Theatre - 500
- Reception - 650
- Banquet - 400



# MAIN LOBBY

Capable of holding a total of 1,500 guests in a reception, the Main Lobby is perfectly suited for events of varying sizes and set-ups, from the extravagant to the professional, functional, or all the above.

Upon entering the Main Lobby, guests are greeted with a 16-screen video wall. This screen is available for your use throughout your event, customizable to your branding needs.

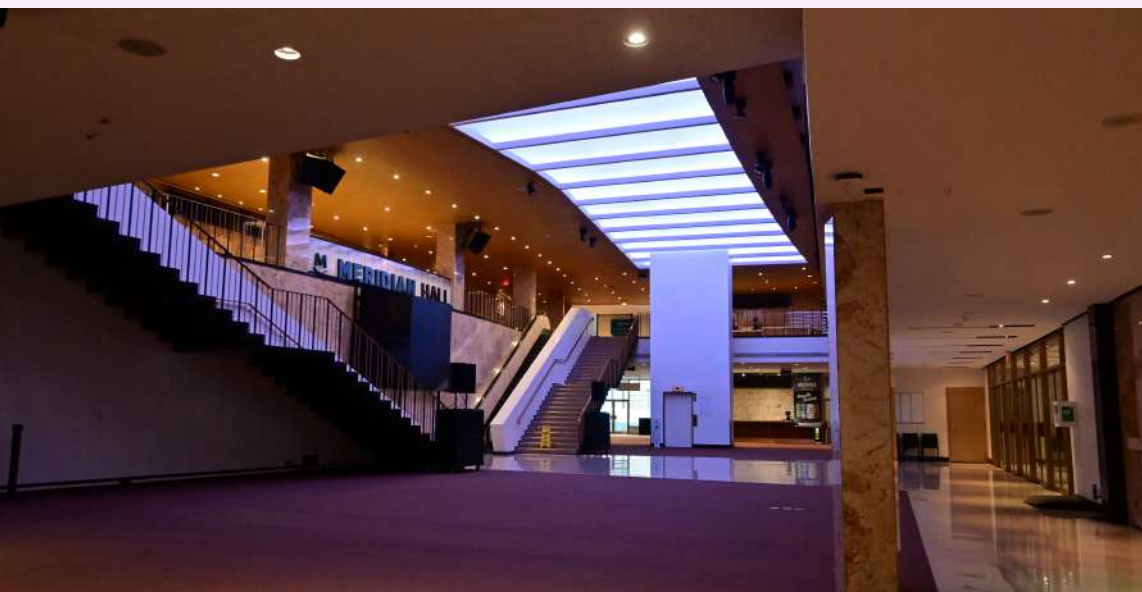
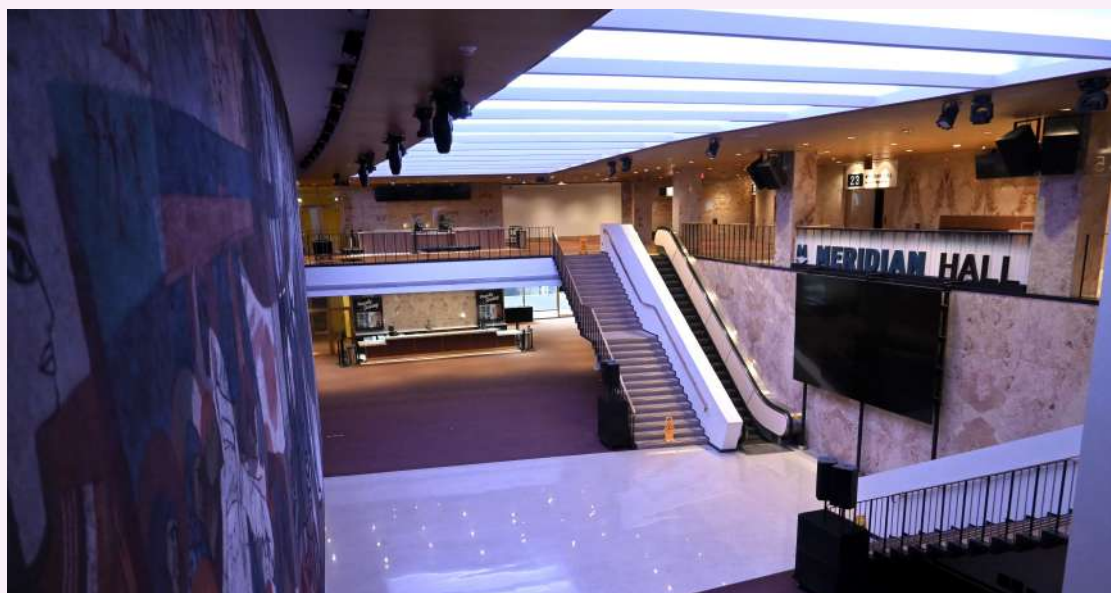
A bar sits at either end of the Main Lobby, featuring an additional four screens at each bar, each one customizable.

Above the Main Lobby sits a large, coffered ceiling, equipped with customizable LED lights with a large array of colours to choose from.

**Size:** 9,400 sq. ft.

**Capacity:**

- Boardroom - 60
- Classroom - 150
- Theatre - 400
- Reception - 1,500
- Banquet (with stage) - 200
- Banquet (without stage) - 300





# MEZZANINE

Typically used in conjunction with the Main Lobby to expand the event space, the Mezzanine is perfectly suitable for smaller social events.

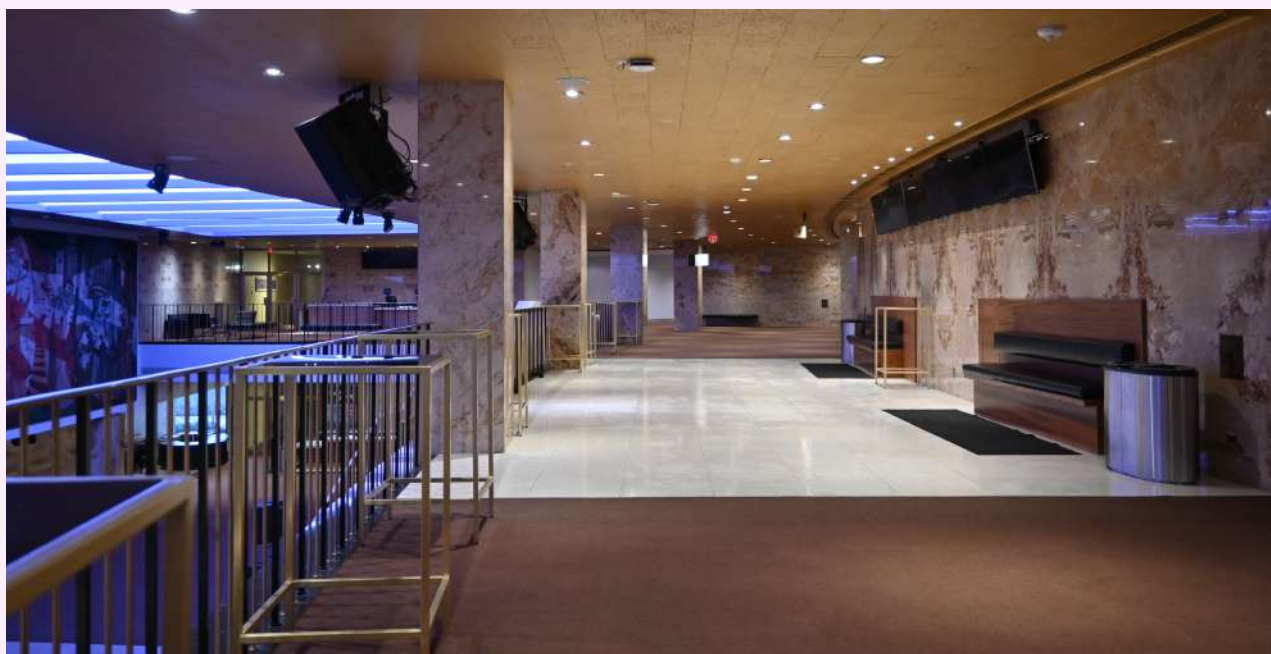
Like the Main Lobby, the Mezzanine also features two full bars at either end, connected by a walkway that overlooks the Main Lobby.

A total of 16 customizable flat screens are also located on the Mezzanine level, available for branding use.

**Size:** 8,700 sq. ft.

**Capacity:**

Reception: 500  
Banquet: 240



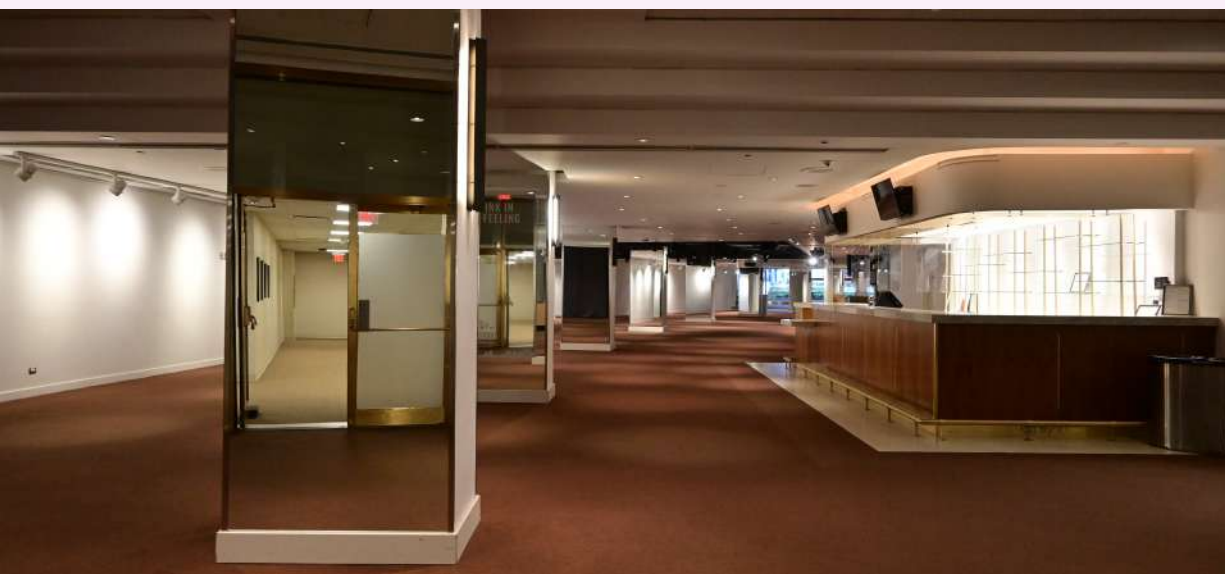
# LOWER LOBBY

Capable of holding a total of 1,200 guests, the Lower Lobby is the perfect sleek, modern space for a reception. The use of floating walls also allow the size, configuration and intimacy of the room to be changed, if needed.

The centre of the Lower Lobby features a built-in 28'x11' stage, complete with a surround sound system, projector, and screen, making this an ideal space for smaller presentations or speeches.

Two 21-foot bars flank either side of the centre stage, with two customizable flat screens on either bar.

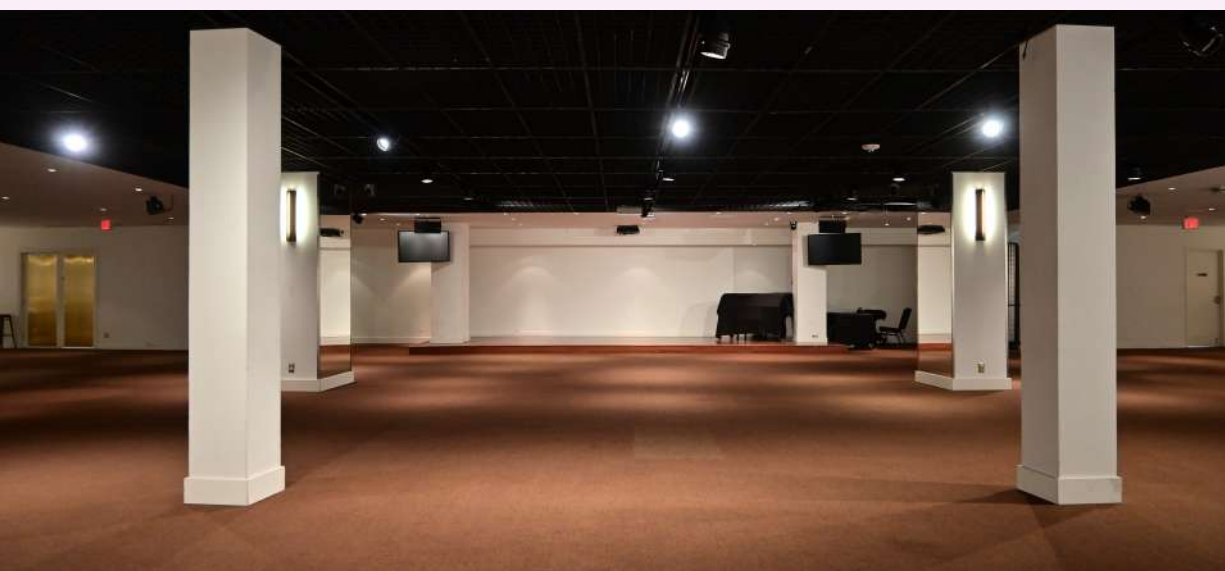
A terrace is also located on the East side of the Lower Lobby, available for use during your event.



**Size:** 13,896 sq. ft.

**Capacity:**

- Boardroom - 60
- Classroom - 160
- Theatre - 400
- Reception - 1,200
- Banquet - 300





# WEST PLAZA

Interested in taking the party outside?

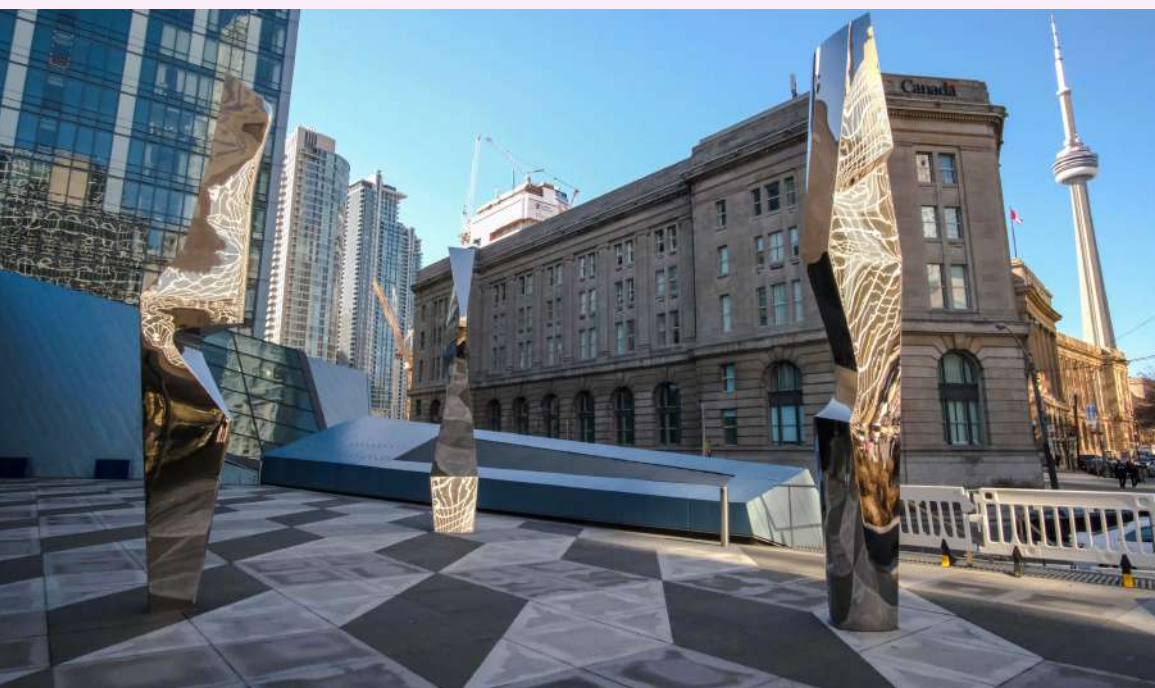
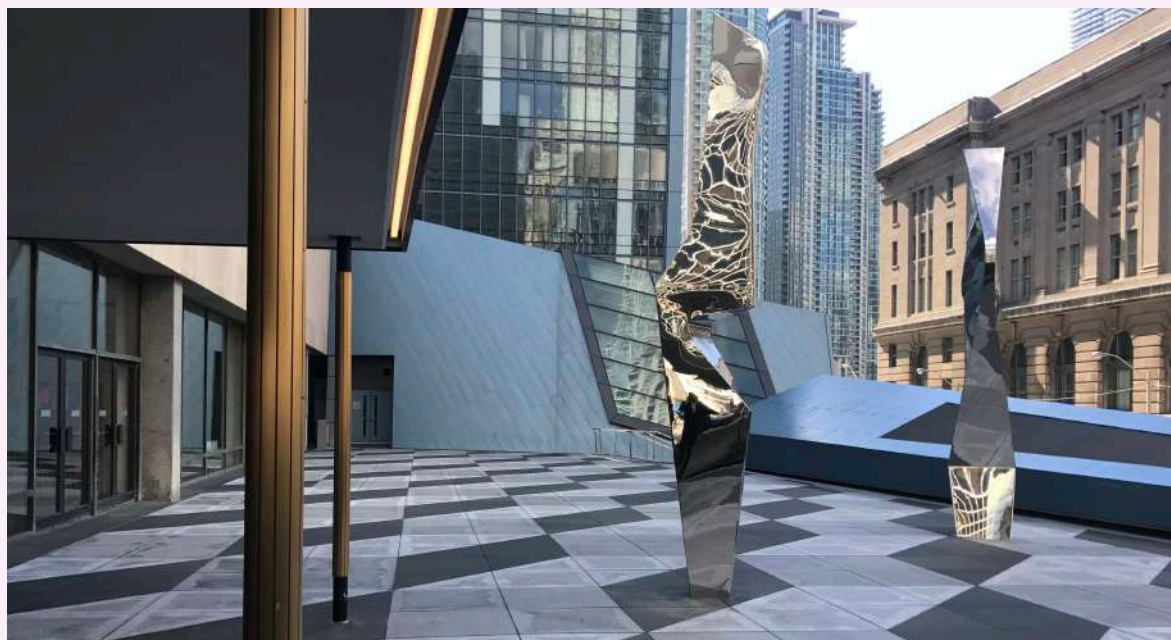
Situated directly on the corner of Yonge and Front, amongst the vibrant city-life and a stunning view of the CN Tower, The West Plaza is the perfect place to extend the space of your event.

Host patio-style events during the day or decorate the area with additional lighting for evening events.

**Size:** 3,885 sq. ft.

**Capacity:**

- Reception - 600
- Theatre - 450
- Banquet - 320



# CASTLEPOINT NUMA LOUNGE

A versatile, industrial-style room that can easily accommodate various needs, the Castlepoint Numa Lounge makes the perfect meeting area, press room, breakout space, and so much more.

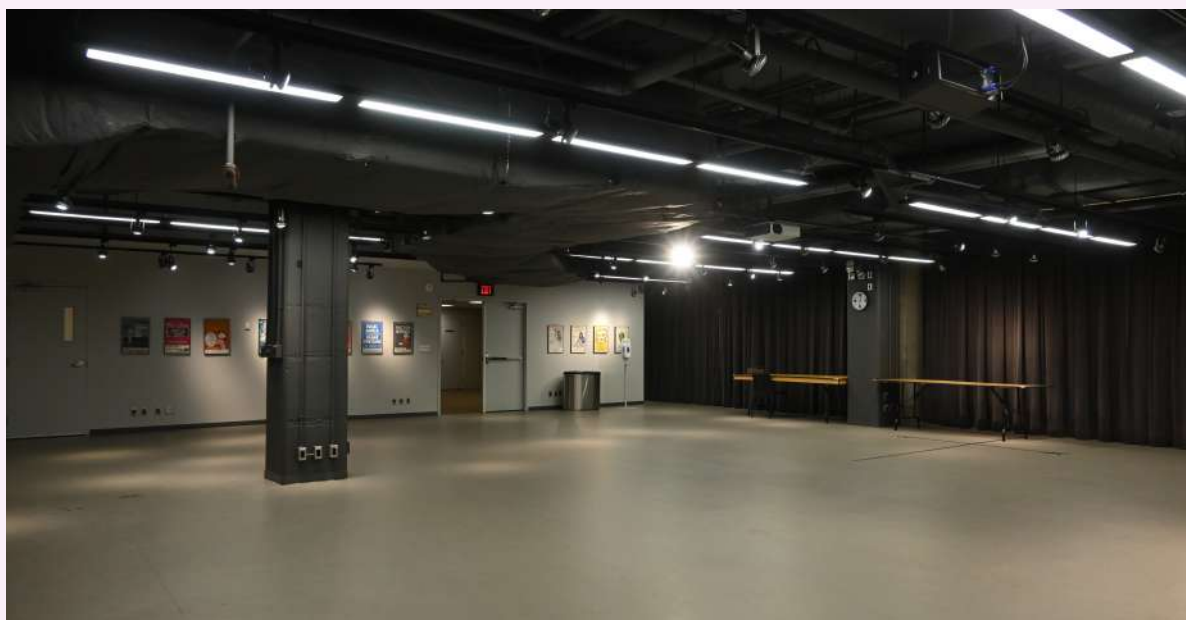
The Castlepoint Numa Lounge is equipped with top quality track lighting, as well as a projector and screen, making it suitable for a wide array of power and production needs.

Guests can also access the space through a separate Yonge Street entrance, if needed.

**Size:** 2,024 sq. ft.

**Capacity:**

- Boardroom - 69
- Classroom - 120
- Theatre - 125
- Reception - 125
- Banquet - 125





# REHEARSAL HALL

Like the Castlepoint Numa Lounge, the Rehearsal Hall is another multi-purpose room that can be used as a breakout space or meeting room, fitting a total of 200 people.

The Rehearsal Hall is equipped with mirrored walls and can be filled with furniture and decor to serve as a presentation space or reception area.

If required, guests can access the room through a separate Yonge Street entrance.

**Size:** 2,325 sq. ft.

**Capacity:**

- Boardroom - 69
- Classroom - 130
- Theatre - 200
- Reception - 200
- Banquet - 200





# ANCILLARY SPACES

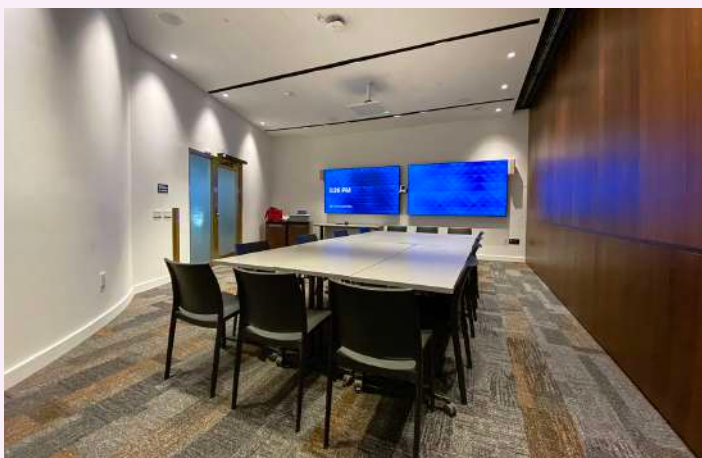
Having extra space at your disposal is always a plus!

The following spaces are not separate, rentable spaces, but may be available for your use, depending on the primary space being rented.

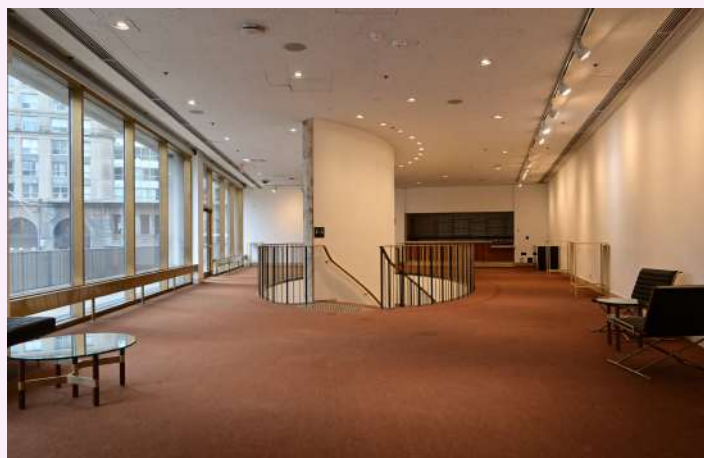
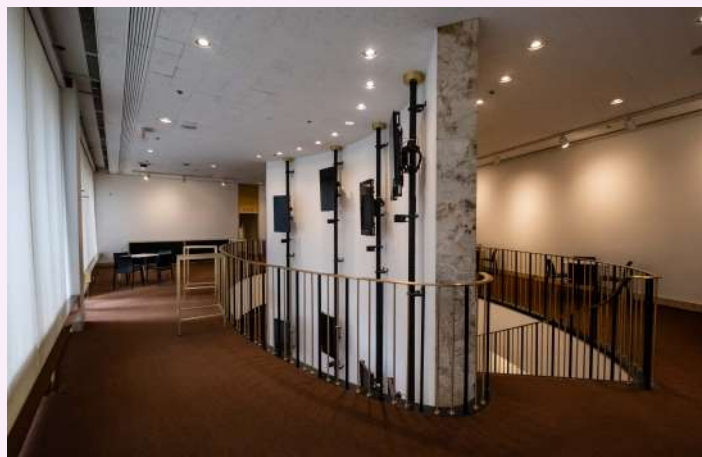
Just like the primary space being rented, these spaces are available for you to use however you'd like, with the option to use and rearrange our in-house furniture, or, to work with one of our preferred rental suppliers to bring in your own.

*More information can be provided upon request.*

## Board Room



## East and West Lounges



# In-House Catering



## Meet Executive Chef, Andrew Fong

Impress your guests with TO Live's in-house catering services.

TO Live's Executive Chef, Andrew Fong, brings forward years of culinary mastery, and leads a skilled team dedicated to exceeding your event vision. Our talented catering team will work with you to craft delicious, globally inspired cuisine, guaranteed to delight every palate.

TO Live's high standard of excellence guarantees fresh, high-quality ingredients, and offers personalized service, such as décor coordination, for your private event.

Whether corporate luncheons, cocktail receptions, or galas, our team will work with you to ensure a memorable dining experience and have your guests applauding the food.

Download: [TO Live Catering Menu](#)



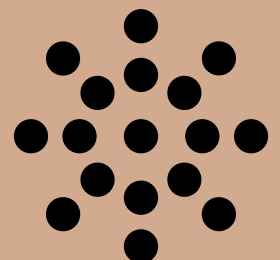


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# Digital Signage

Digital signage offers a great way to brand the space for your event and personalize areas to your liking, and Meridian Hall offers 74 high-definition flat panel monitors for client use, free of charge. These monitors are programmed and supervised by in-house personnel and can display still images and video content. A separate digital signage package with technical specifications will be provided upon booking.

**Anything displayed in real-time (like a PowerPoint presentation), will need to be set-up and operated by unionized IATSE personnel. Charges will apply.**





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# Preferred Rental Suppliers



**(416) 391-0400**

[info.central@elementevents.com](mailto:info.central@elementevents.com)

[www.elementeventscanada.com](http://www.elementeventscanada.com)



**1 (888) 890-4321**

[nermes@getwrapped.ca](mailto:nermes@getwrapped.ca)

[www.getwrapped.ca](http://www.getwrapped.ca)



**(416) 239-6998**

[info@gatsbyvalet.com](mailto:info@gatsbyvalet.com)

[www.gatsbyvalet.com](http://www.gatsbyvalet.com)



**(416) 750-9272**

[info@divinefurniturerental.com](mailto:info@divinefurniturerental.com)

[www.divinefr.com](http://www.divinefr.com)



**1 (877) 894-1885**

[info@sentinelsecurityplus.com](mailto:info@sentinelsecurityplus.com)

[www.sentinelsecurityplus.com](http://www.sentinelsecurityplus.com)



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# Frequently Asked Questions

## **What services are included in my rental?**

With your rental, you will be able to brand all 74 flat panel monitors throughout the building with your own photo or video content.

You will be able to use our digital surround-sound systems in the Main & Lower Lobbies as well as sound and lighting systems in the Theatre. LED lighting on the ceiling in the Main Lobby as well as a moving light system are also included at no extra charge.

All in-house furniture and equipment is at your disposal. The layout of our existing furniture can be reconfigured to your requirements.

## **What are the percentages for the service charge and taxes?**

Room rental prices and music tariffs are subject to 13% HST. All other line items are not subject to 13% HST. 18% service charge will be calculated on the price of food and beverage.

## **Can I have a third-party caterer cater my event?**

Yes. Third-party caterers must be approved by TO Live and there will be a 20% Landmark Fee. TO Live maintains the bar. In-house kitchen is not available.

## **What is your payment structure?**

A deposit is required immediately upon signing a contract with TO Live and the balance is required ten (10) business days prior to the event. Following the event, a settlement will take place where you will either be charged or refunded any differences from the final estimate.

## **When do I get access to my event space?**

You can access your event space as early as 8:00am on the day of your event.

## **Is your facility wheelchair accessible?**

Yes, all three levels of Meridian Hall can be accessed via elevator.

## **Is your facility air-conditioned?**

Yes, our facilities are fully air-conditioned.

## **Can I hold an outdoor event or ceremony?**

Yes, Meridian Hall has a multi-level terrace on the East side of the building, and a plaza area on the West.

## **Who is my contact for the day of the event?**

Our Event Manager will be your contact person up to and including the day of your event. That person will be introduced to you upon signing the contract.

## **Is your venue licensed?**

Yes, Meridian Hall is a fully licensed facility with in-house beverage services.

## **What hotels are easily accessible for my guests?**

There are several four and five-star hotels within a short walk of Meridian Hall. A list can be provided upon request.

## **Where can my guests park their vehicles?**

There are four large parking lots near the venue. Valet parking can also be arranged.

## **Do you provide linens and dishes?**

Linens, dishes, cutlery, glassware and all other F&B related items are rented in from our exclusive rental supplier, Element Event Solutions. This gives our clients the flexibility to choose the look they prefer.

## **What is the closest public Transit to Meridian Hall?**

The TTC subway at Union or King station, as well as GO Transit's train or bus service located at Union Station.

## **What types of events can Meridian Hall accommodate?**

Meridian Hall has hosted a wide spectrum of events including large corporate attractions, town halls, fundraisers, networking events, product launches, weddings, bar and bat mitzvahs, retirement parties and holiday parties.

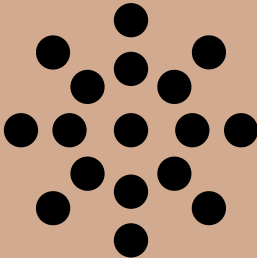
Some of our clients include TD Bank, RBC, BMO, KPMG, PwC, American Express, Canadian Screen Awards, George Brown College, CTV, Elevate, and Canada's Walk of Fame.



# Rental Rates and Capacity

SPACE	SQ. FT	AVERAGE DAILY COST	CAPACITY				
			Boardroom	Classroom	Theatre	Reception	Banquet
Rehearsal Hall	2325	\$3500	69	150	200	200	200
Castlepoint Numa Lounge	2024	\$3000	69	100	130	130	130
Lower Lobby	13,896	\$13,000	60	250	400	1200	300
Main Lobby	9400	\$13,000	60	165	450	1500	200
Mezzanine	8700	\$13,000	-	-	-	300	230
Main Lobby & Mezzanine	18,100	\$13,000	-	-	-	1800	660
Main Lobby & Lower Lobby	23,296	\$13,000	-	-	-	2700	920
Main Lobby & Lower Lobby & Mezzanine	31,996	\$26,000	-	-	-	3000	1160
On Stage	-	\$50,000	84	250	600	750	400
Full Facility	-	\$50,000	-	-	3172	3000	1200
West Plaza	3,885	\$13,000	-	-	300	384	300

\*Additional costs to consider: Audio/Visual components, union costs, catering/food costs.  
Contact us for additional details.





# Additional Downloads



[Meridian Hall Floor Plans](#)

[Meridian Hall Technical  
Specifications](#)

[Meridian Hall Seating Plan](#)



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# Contact Us

## Scott North

Director, Corporate & Private Events

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