



905.888.0606 | contactoakview@gmail.com | 13256 Leslie St, Richmond Hill, ON L4E 1A2

OAKVIEW TERRACE

Ceremony Package 2026

Congratulations on your engagement and thank you for your interest in Oakview Terrace!

This is such an exciting time for you and your fiancé. Oakview Terrace's talented and professional coordinators are dedicated to ensuring that you both get the day that you have always dreamed of. We will assist you every step of the way and confirm every detail making sure that you don't get worry lines before your big day!

With Oakview Terrace's beautifully landscaped garden, unique heart-shaped lake, rustic wooden chapel, intimate reception hall and excellent cuisine, we guarantee that we are the perfect fit for your wedding day. Should you have any questions, please feel free to reach us at (905) 888 -0606 or at contactoakview@gmail.com

Best regards,

The Team at Oakview Terrace

905-888-0606

contactoakview@gmail.com

www.oakviewterrace.com

Oakview Terrace

General Information (Ceremony Only) 2026

CEREMONIES

Ceremonies may be held from **9:00am -12:30pm or 2:30pm - 6:00pm** in either our rustic chapel barn that accommodates **120 people** comfortably, or held in our beautiful garden terrace which can accommodate **90 people**. This timeline includes set-up, ceremony, photoshoot, cocktail hour and tear-down time. In addition, you will have access to a signing table with two chairs, a receiving line table, cake table, table linens, a podium and two complimentary flower stands. Included in the ceremony fee of **\$2200** is a **45 minute rehearsal** (which must be scheduled in advance), use of the upper and lower bar area and the washrooms. For an additional **\$100 + HST**, you are welcomed to use the AV system in the Chapel which comes with Bluetooth and 2 microphones. Cleaning fee of **\$ 230 + HST** will be applied.

Bridal Suite

The Bridal Suite with a lounge area, makeup vanity and a private washroom will be accessible at an extra cost. You will have access to the suite for your entire ceremony time slot. **Price=\$300.00**

MENUS

Oakview Terrace is known for its excellent cuisine and service. We have a wide selection of platters, hors d'oeuvres and beverages. We would be pleased to customize any of them to your individual needs. **Please note that Health Code Regulations does not allow any outside food of any kind to be brought in excluding Wedding Cakes and sweets.**

LIABILITIES

Any damages incurred beyond normal wear and tear becomes the responsibility of the host. We are not responsible for any articles left in the building after the completion of your wedding. **Use of confetti, rice and streamers is strictly prohibited both indoors and outdoors. Flower petals are restricted in the chapel;** however artificial petals and bubbles are allowed. Fireworks are permitted in the case that you acquire a permit (a \$300 service fee for cleanup may apply). All décor must be approved by Oakview Terrace. ***Please refer to 'Setup Decor Rules and Guidelines'.**

Planning Process

First viewing and first deposit of \$1000.00 with a reservation form to reserve the date.

14 days prior: Detail meeting to be held. During this meeting we will need a final guest count, final menu, floor plan (if necessary) and schedule of the day. You will need to pay the balance based on final guest count (including all applicable taxes). Your post-dated damage deposit cheque of \$500 made out to Oakview Terrace will be due at this time, dated for your event.

13% HST & 15% gratuity will be applied on the final bill

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Platters & Hors D'oeuvres 2026

Assorted Hors D'oeuvres

(Choice of 4 selections \$16/person)

Assortment of Mini Quiche, Vegetable Spring Rolls, Chicken Souvlaki,,
Spanakopita, Tempura Shrimp, Salmon Skewers,
Chicken Teriyaki Skewers, Samosa, Spiced Meatballs, Sausage Rolls

Platter Menu

(All Platters serve 50 people)

Vegetable Platter with Herb Dip \$300.00

Broccoli, Cauliflower, Cucumber, Carrots, Celery, Red and Green Peppers

Cocktail Sandwiches \$450.00

Egg Salad, Tuna Salad and Salmon Salad, Assorted Delicatessen Meats

Sushi Platter (100 pieces) \$380.00

Assortment of Maki, Sushi and Sashimi served with Ginger, Wasabi and Soy Dipping
Sauce

European Antipasto Platter \$500.00

European Meats, Marinated Olives, Bocconcini Cheese, Tomatoes,
Selection of Grilled and Marinated Vegetables and Baked Bread

Assortment of International Cheese \$480.00

Brie, Stilton, Oka, Spicy Havarti and Canadian Cheddar served with Crackers and Crostini

Assorted Fresh Fruit Platter \$330.00

Cantaloupe, Honeydew, Pineapple, Grapes and Strawberries

European Pastries & Squares (8 dozen) \$380.00

Not Included in Add-on Platter Packages:

Shrimp Tower with Seafood Sauce (12 dozen shrimp) \$660.00

Smoked Salmon Platter \$610.00

Smoked Salmon served with Cream Cheese and Mini Bagels served with Lemon Dill Sauce

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Beverage Menu

Coffee and Tea
\$3.50/person

Pop and Juice Bar (3 hours)
\$5.00/person

Champagne Punch
\$6.50/person

Non-Alcoholic Punch
\$6.00/person

Cash/Host Bar Pricing

Juice/Soft Drinks \$3.50

Domestic Bottled Beer \$7.50

(Bud Light, Budweiser, Alexander Keith's Red Amber Ale)

Premium/Draft Beer \$8.00

Bar Rail Spirits \$8.50

(J.P. Wiser's Rye, J.Wray Rum, Smirnoff Vodka, Gordon's Gin, Dewars Scotch)

Wine by the Glass (6oz) \$7.50

Mimosa \$7.50

Champagne \$7.50

Cocktails \$7.50

Non-Alcohol Cocktail \$6.00

Wine with Dinner \$50.00/bottle

*Minimum Bar Spend will be charged on the final invoice prior to the event and remaining bar balance must be paid at the end of the event. *Taxes are not included in the above prices - gratuity is to your discretion. Upgrades or substitutions available upon request and may be subject to additional fees.

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Set Up/Decor Rules & Guidelines

All specialty linen, room décor and centerpieces, must be approved by the hall. Tablecloths & overlays need to be delivered to Oakview Terrace one week prior to the event for table setting.

Room set-up, décor and chair covers set up must be coordinated with Oakview Terrace (set up/delivery times will be made based on event scheduling)

Chapel Décor

All chapel décor must be approved & supervised by the on-site coordinator. No nails, staples, sticky tack, or tape is permitted to attach any décor in chapel.

***Cost of damage will apply for any restricted items. ***

Specialty linens, chair covers & all décor must be removed and picked up the night of your event.

****If not removed, \$200 storage fee will apply for the next day morning pick up. ****

If you are hiring an event coordinator, please have them attend your details appointment for confirmation of timelines & details.

The hall backdrop is not to be altered/touched in any way. You may ask a decorator to put your own backdrop in front of the existing backdrop.

Restricted items- Rice, confetti of any kind, streamers, flower petals (artificial petals are allowed), candles limited to 3 candles per table (excluding battery operated candles).

Disc Jockey/Music/Bands- All music to end at 1am; after 1am a fee of \$500.00 per hour will apply. The use of confetti and streamers are strictly prohibited both indoors & outdoors. Fireworks are permitted in the case that you acquire a permit (a \$300 cleanup fee may apply).

Oakview Terrace will provide a microphone system for speeches and background music for the reception only.

Signed: _____ Date: _____