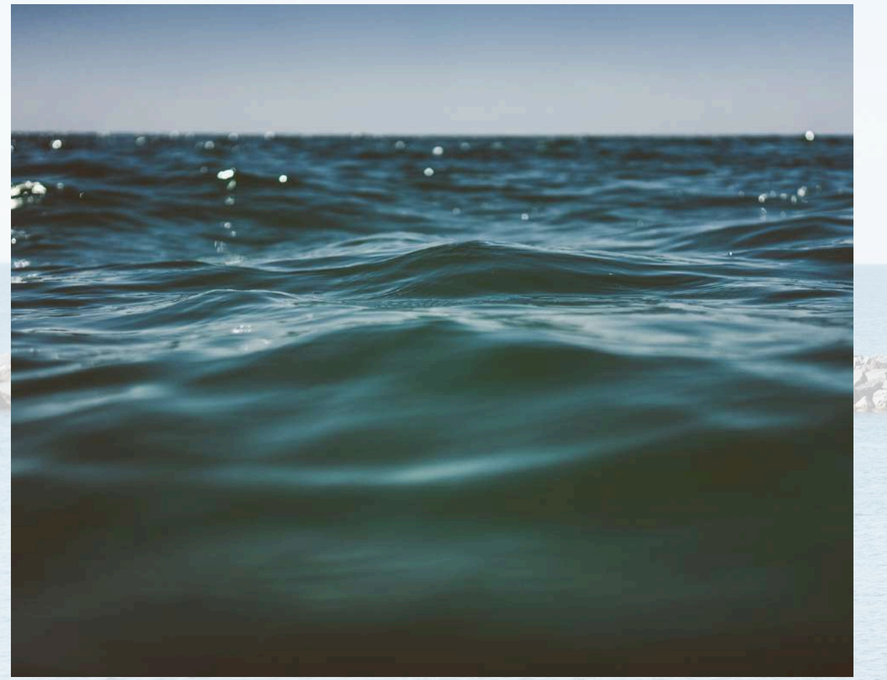
THE
HENLEY
ROOM

EVENTS 2026-27

HOSTING ON THE WATER



When planning an event there can be quite a few hidden costs that pop-up from vendor to vendor. The Henley Room pricing is straight forward + outlined for you. If you have any questions don’t hesitate to contact one of our event managers.

Each event offers a minimum 4 hour booking and includes planning session, exclusive access to The Henley Room dining room, lounge and lobby. The rental also includes set-up and use of our available tables and banquet chairs.

All events are required to reach a minimum spend, which varies by year and season.

**The Henley Room is open by appointment only*

MINIMUM SPENDS

Saturday + Holidays

May to October $14,500.00
November to April $9,700.00

Friday + Sunday

May to October. $9,700.00
November to April $6,500.00

Monday - Thursday

May to October. $6,500.00
November to April $4,500.00



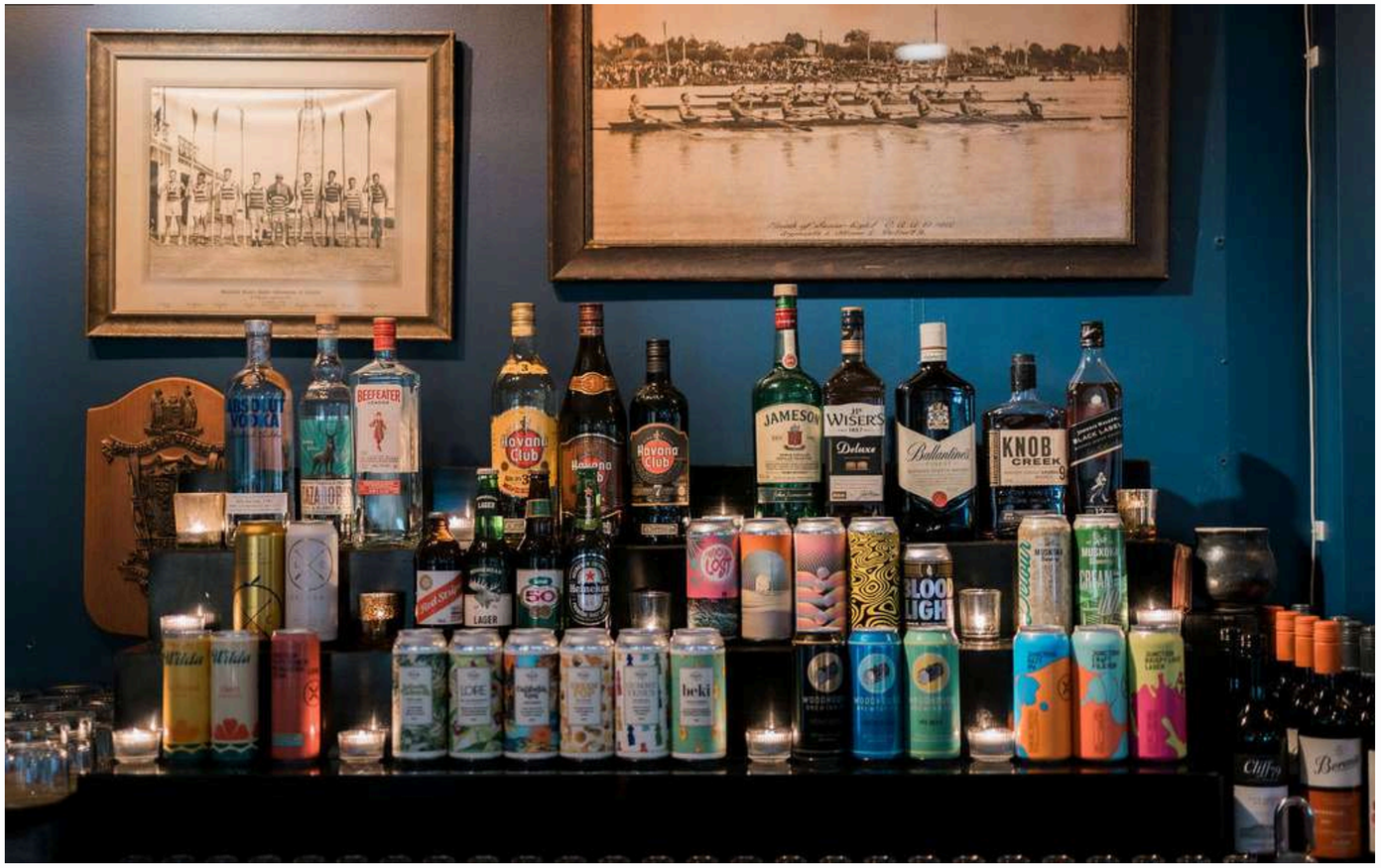
ROOM CAPACITY

Cocktail Reception . . . . . 200 people
Plated Dinner . . . . . 160 people
Buffet or Food Stations . . . . . 140 people

Guest counts up to 160 may be accommodated with removal of tables during the event. Please discuss the details with our events team during your tour.






BEEFEATER
Havana Club
JAMESON
Ballantines
KNOB CREEK



PRICING

Our goal at The Henley Room is to make your special event one to remember. This applies to the entire process from beginning to end. Our packages provide you with a clear picture of the event costs, based on our years of experience in planning.

Your booking includes one 1-hour planning session with a Day-Of Coordinator to help you plan your itinerary, table settings and floor plans. This coordinator is your go-to person from the moment you sign your contract. If you have any questions don’t hesitate to contact them.



Each event rental includes exclusive access to The Henley Room dining room, lounge and lobby; meaning you're the only event happening at one time.

***Prices listed do not include applicale taxes.*

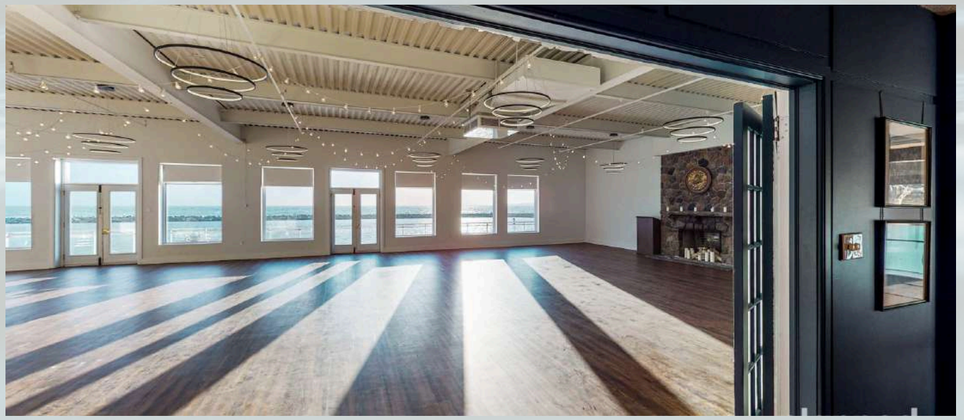
PRICING

FULL DAY ROOM RENTAL

Sunday to Friday . . . . . $ 4,000.00
Saturday + Holidays . . . . . $ 5,500.00
New Years' Eve . . . . . $ 6,500.00

HOURLY ROOM RENTAL

Sunday-Friday. . . . . $ 350.00
Saturdays + Holidays . . . . . $ 475.00
New Years' Eve . . . . . $ 525.00



ADDITIONAL HOURS

Next Day Pickup . . . . . $ 425.00

PRICING

BAR + LOUNGE

Drink Packages from. . . . . $ 20.00 pp

**Our bar menu is focused on seasonal producers both locally and abroad. As such, bar menus are released February in your event year and specific availability may change over the course of the season. The Henley Room reserves the right to make substitutions with equal or better products. These bar packages include all necessary bar staff required to provide our top level service.*

KITCHEN FEES

Landmark Fee- Trusted Vendor 0%
Landmark Fee- Outside Vendor 25%



The Henley Room has unique agreements with each of our Trusted Vendors. Some are exempt from Landmark Fees. Please review our Trusted Vendor package for more details.

**Landmark Fees are calculated only on the food cost of the invoice. This fee is invoiced directly to the caterer.*

PRICING

ADDITIONAL FEES

SOCAN Tariff . . . . . $ 85.00
RESOUND Tariff. . . . . $ 43.00

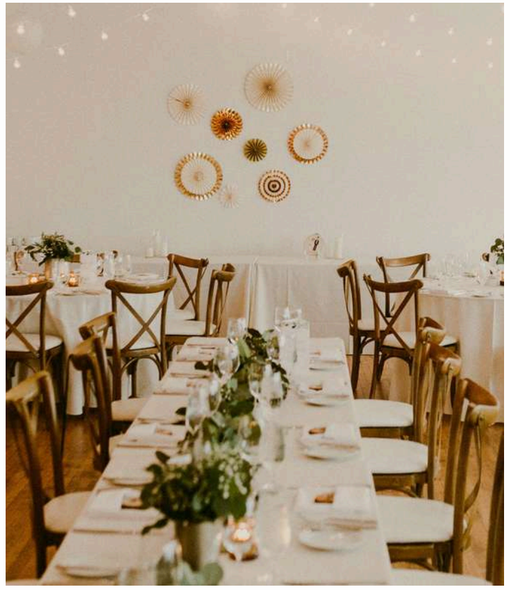
SOCAN and Re:Sound ensure music creators and rights holders are fairly paid when their music is played publicly. SOCAN covers royalties for songwriters and publishers, Re:Sound handles royalties for artists and record labels.

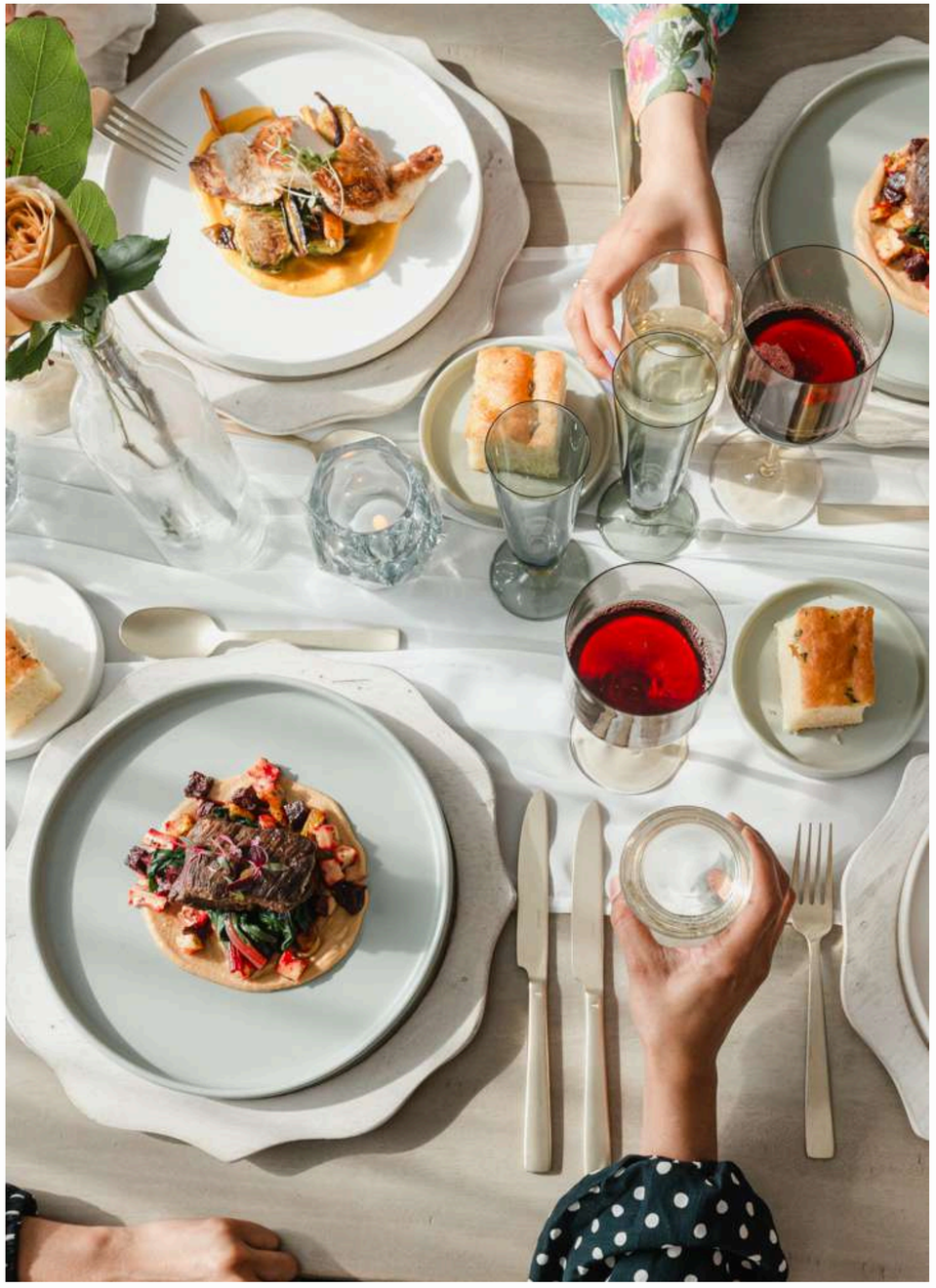
ADDITIONAL SERVICES + ADD-ONS

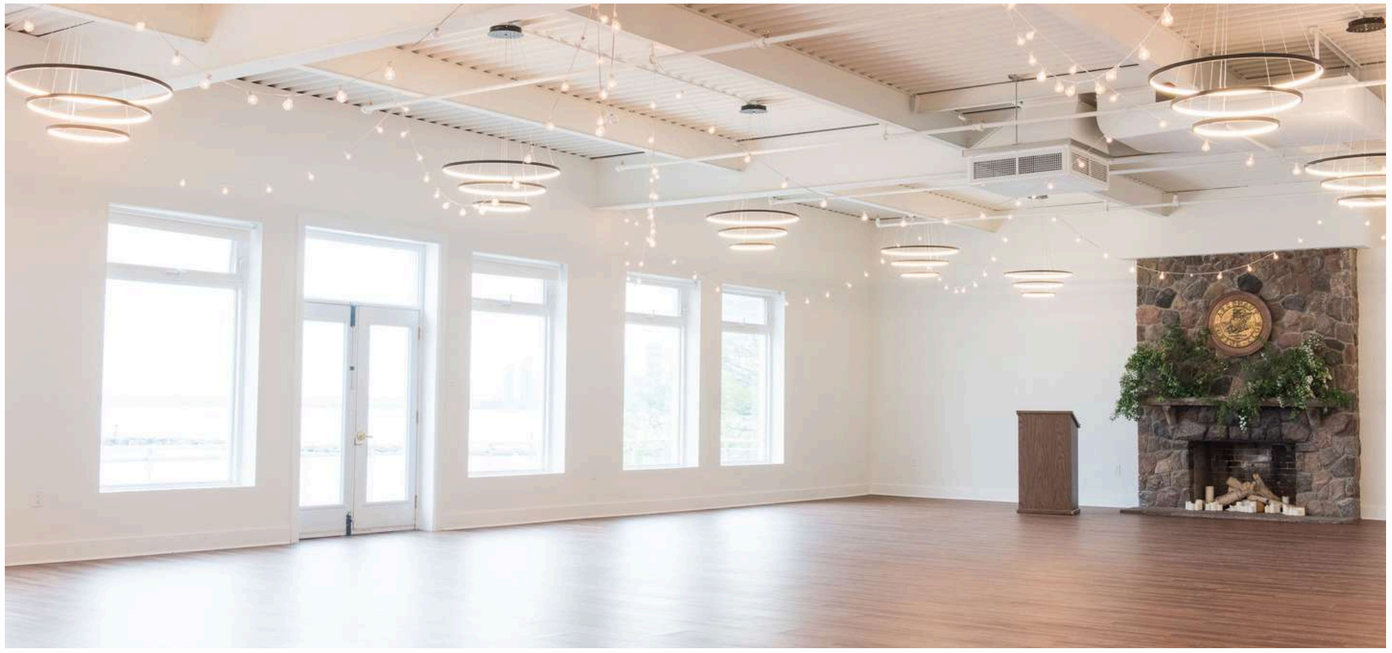
Dining Room String Lights . . . . . $ 525.00
Guest Parking. . . . . $ 225.00
Piano Tuning . . . . . $ 350.00
Coat Check* . . . . . $ 450.00
Event Rentals . . . . . Priced upon consultation*

Event Rentals are managed by your event coordinator and billed by the venue. An estimate will be sent to you for approval before rentals are confirmed for the event.










“GOOD FORTUNE IS WHAT HAPPENS WHEN OPPORTUNITY MEETS WITH PLANNING.”
- THOMAS EDISON

#BeOnTheWater

THE HENLEY ROOM

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