



# CORPORATE MEETINGS AND EVENTS <sup>2022</sup>

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**ONTARIO  
SCIENCE  
CENTRE**

# EVENTS WITH IMPACT



## CORPORATE EVENTS AT THE ONTARIO SCIENCE CENTRE

Build your business through engaging corporate meetings and events hosted in our unique venues that were designed to inspire collaboration and creativity. From our well-appointed conference rooms with natural lighting, an auditorium with stadium seating for 457 and atrium-style Valley Restaurant nestled in the woods to an evening rental in the exhibition halls of your choice, the Ontario Science Centre offers a diverse range of venues.

### **Our venues are perfect for:**

- Meetings
- Conferences
- Tradeshows
- Product Launches
- Performances
- Networking Receptions
- Gala Dinners
- Fundraisers and more!





# MEETING SPACES

With over 10,000 square feet of flexible meeting space and a variety of auditoriums, the Ontario Science Centre is an ideal venue for your event. From intimate board meetings, corporate training and trade shows to concerts and networking receptions, our team will work with you to select the space best suited to the needs of your event.

**Our meeting venues deliver:**

- Complimentary WIFI
- Videoconferencing and teleconferencing capabilities
- Standard Audio-Visual equipment
- Professional in-house Audio-Visual technicians
- First-class event planning assistance
- Neutral décor
- Plenty of natural light with blinds to accommodate your needs
- Tables and chairs to accommodate a variety of room configurations

## CONFERENCE ROOM

At 2,800 square feet, the well-appointed Conference Room is conveniently located on the upper level of the main entrance accommodating a range of configurations for a variety of events.

### Features

- Floor-to-ceiling window-wall facing east.
- Vaulted ceiling and central skylight.
- 9x9 wall-mounted screen on the north wall.
- 10x13 ceiling-mounted screen on the west wall.



## MEZZANINE & BISTRO

Included with your rental of the Conference Room, the Mezzanine and Bistro provides additional space ideal for registration, food and beverage service, trade show booths and more.

### Features

- Bistro provides seating for up to 100 guests.
- Windows along the west wall overlook the valley.
- Power outlets throughout the space.



## THE LOFT

The Loft can be added to your Conference Room rental as an additional break out space, staff lounge, coat check etc.

### Features

- AV equipment can be arranged to suit your needs.
- Windows overlook main entrance.



## GEMINI ROOMS

Located at ground level, directly beneath the Conference Room, the 2,600 square foot Gemini Room is great for smaller meetings or breakout sessions.

### Features:

- Retractable wall to divide the room into two.
- \* Gemini East measures 1,567 square feet.
- \* Gemini West measures 1,873 square feet with windowed wall overlooking the Gemini Patio.
- Each side has a pull-down presentation screen.







## IMPERIAL OIL AUDITORIUM

The Imperial Oil Auditorium is a comfortable, lecture-style theatre that offers unobstructed views of the stage. Whether you're screening video presentations, staging concerts, delivering lectures or presenting awards, you will be seen and heard thanks to this auditorium's excellent acoustics and full audio visual capabilities.

### Features

- Stadium seating for 457 guests.
- Equipped with complete in-house audio, video and theatrical lighting systems.
- 5.1 Dolby stereo video sound.
- Digital video switching.
- Live satellite hookup and internet accessibility.
- Green room at stage level.
- Use of Ontario Science Centre audio visual equipment is included in the rental price.
- Seats are numbered to facilitate seating and ticket sales.



## THE STUDIOS

Located near the Imperial Oil Auditorium, these three informal and intimate theatres are perfect for a breakout session, presentation, seminar, or lecture and offer the clear lines of sight that only stadium seating provides.



## OUTDOOR PATIOS

Surrounded by nature our patios overlook the beauty of the Dan Valley and provide the ideal backdrop for presentations, breakouts, team lunches and evening receptions. Adjacent to the Gemini Room with gated access from the parking lot the Gemini Patio offers a tented outdoor option. Accessible from within the Science Centre, the Solar Terrace overlooks one of the city's largest wetlands.

# TEAM BUILDING



Team Building isn't just a buzzword. It's an important component to any group or organization looking to outsmart and outperform its competition. A global leader in lifelong learning, the Ontario Science has the unique tools and facilities to create those challenging team building environments.

Your team will find themselves interacting in new ways, working together to solve unique problems and sharing in the success. You will find improved leadership, collaboration and efficiency in their approach to daily tasks.

Add one of our team-building programs to your meeting and complete the day with a reception to celebrate your success.





## CHALLENGER EDUTAINMENT

Landing on the Moon took an incredible amount of teamwork, communications, problem-solving and leadership. Now imagine putting your team in charge of landing to establish the first lunar base!

Immersed in a realistic Mission Control and spacecraft environment, your group will face challenges that have direct relevance to their work. How do they react to emergencies? How do they handle a communication breakdown? How do they prioritize tasks to achieve mission goals? This 3-hour program is available to groups of 16-32.



## CHALLENGE ZONE

Ignite the creativity of your team through this collaborative prototyping challenge that uses unexpected materials to explore problem solving skills. With the guidance of a Facilitator/Materials Expert participants will be faced with time and resource constraints as they work together to accomplish team objectives.

Customized to your goals, challenges and desired outcomes, this program includes a personalized evaluation/debriefing session for a maximum of 70 participants.



## SCAVENGER HUNT

Add some fun and entertainment to your day with this experiential activity, developed to inspire and create a sense of camaraderie!

Teams are challenged to work together to find as many answers as possible before their time is up and are likely to employ different tactics to meet their goals, developing organization, cooperation, and leadership skills throughout their journey. There is no limit to the number of participants for this program.



# PRIVATE EVENING EVENTS



With a diverse range of spaces designed to entertain an event at the Ontario Science Centre is sure to leave a lasting impression with your guests. Speak to a member of our team or request a copy of our **Social Events Package**.

## VALLEY RESTAURANT

An exceptional setting for dinner and dancing, the floor-to-ceiling windows in this two-story, atrium-style space affords incredible views of the surrounding parkland.



## EXHIBITION HALLS

Surprise and delight your guests with an exclusive after-hours rental that includes spectacular spaces for dining and dancing, interactive exhibits and experienced staff to help pull it all together. Combine a seated dinner in the HotZone or Valley Restaurant with cocktails in the exhibition halls for a complete evening of entertainment.





# MEETING SPACE CAPACITY CHART



	SQUARE FOOTAGE	THEATRE STYLE	CLASSROOM	ROUNDS	U SHAPE	TRADESHOW BOOTHS	RECEPTION	DAYTIME	EVENING
<b>Conference Room facing North Wall</b>	2,800	200	80	160	40	22	250	\$1,200	\$1,700
<b>Conference Room Facing West Wall</b>	2,800	300	150	184	60	22	250	\$1,200	\$1,700
<b>Bistro</b>	2,187	30	-	100	-	-	150	Included with Conference	
<b>Mezzanine</b>	3,600	350	146	300	100	34	500	Included with Conference	
<b>Gemini West</b>	1,500	100	30	80	24	6	110	\$300	\$1,300
<b>Gemini East</b>	1,400	80	30	50	25	10	100	\$500	\$1,300
<b>The Loft</b>	1,200	70	30	45	20	10	90	\$500	\$1,300
<b>Gemini East &amp; West Combined</b>	2,600	160	60	120	74	20	120	\$900	\$1,600
<b>Gemini Patio (tented area)</b>	2,836	250	118	236	81	22	250	Ask for pricing	
<b>Solar Terrace</b>	10,570	200	-	140	-	n/a	400	Ask for pricing	
<b>Imperial Oil Auditorium</b>	-	457	-	-	-	-	-	\$3,450 - 4 hours \$5,500 - 8 hours	
<b>Studio 1</b>	-	50	-	-	-	-	-	\$600	
<b>Studio 2</b>	-	100	-	-	-	-	-	\$800	
<b>Studio 3</b>	-	50	-	-	-	-	-	\$600	
<b>Private Evening Rental</b>	-	-	-	300	-	-	5000	Ask for pricing	

## NOTES:

- The capacity of a room is impacted by how the space is used and what is in the space (ie: food station, buffet tables, displays, etc).
- An additional \$300 set-up fee will be applied to events with a tradeshow component.
- Auditorium rental includes Event Supervisor, AV Technician, 2 Ushers, podium, microphone, projector and sound.
- Security is required for high profile and after-hours events, additional charges will apply.
- An Event Supervisor is required for any event that begins before 9am, extends after 5pm or takes place on weekends and / or Statutory Holidays. Additional staffing costs will apply.

# POLICIES

## **Food and Beverage Services**

All food and beverage must be served by one of our preferred caterers who have been contracted to provide food, beverage, alcohol, serving staff and rentals. Please note that all caterers will charge a 15% landmark commission on food, beverage and event staff, with the exception of our in-house caterers Restaurant Associates. The client may not prepare, bring in or serve their own food.

## **Rental Suppliers**

The Ontario Science Centre has 4 preferred rental suppliers: Chairman Mills, Exclusive Affair Rentals, Higgins Rentals and Gervais Party Rentals. Should you wish to use an alternative supplier you must provide us with the name and contact details so that they can be approved prior to booking their services. A 10% commission charge will be billed to the rental supplier for any rental products coming in for an event.

## **Access and Parking**

Located just off the Don Valley Parkway the Ontario Science Centre is easily accessible by TTC and major roadways and offers ample parking at a discounted rate for private event clients. Parking can be paid as guests enter or tallied and invoiced to you following the event.

## **Audio-Visual Services**

The Ontario Science Centre has a wide range of in-house audio visual equipment that can be rented for private events. Once your event is confirmed a member of our professional in-house AV team will be assigned to work with you to determine your needs and select the equipment that is appropriate for your event; pricing will depend on your requirements, to be discussed with your Sales & Event Representative.

## **Internet**

Complimentary Wi-Fi is available in most event spaces. We can also make arrangements for a hard-wired connection to power streaming presentations.

## **Booking & Cancellation**

A 25% non-refundable deposit is required at the time of booking to secure your desired space. Full /balance payment is required within 30 days of the event date. No refunds will be granted for events cancelled within two weeks of the event date. Events cancelled prior to the two-week period will be reimbursed for 75% of the contract price.

For the full list of policies and procedures please speak to your Sales & Event Representative.



# CONTACT US



Thank you for considering the inspiring Ontario Science Centre for your next business function. Our Special Events team will be happy to show you just how impactful, effective and stress-free your next corporate event can be.

Ask for further details today!

416.696.3146 or 416.696.3150

[PrivateEvents@OntarioScienceCentre.ca](mailto:PrivateEvents@OntarioScienceCentre.ca)

[OntarioScienceCentre.ca/private](http://OntarioScienceCentre.ca/private)



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